

**Oxford Place Homeowners Association
New Home Construction Approval Request Form**

Please e-mail this completed form, along with a full set of plans and all other information requested below. A signed copy will be emailed back to the submitter.

Owner: _____ Date: _____

Block: _____ Lot: _____ Street Address: _____

Contact Person: _____ Phone: _____

Email: _____

Estimated Start Date: _____ Completion Date: _____

PLEASE CHECK APPROPRIATE BOXES BELOW:

<input type="checkbox"/> Initial Submittal	<input type="checkbox"/> Resubmittal	<input type="checkbox"/> Variance
<input type="checkbox"/> Custom Design	<input type="checkbox"/> New Plan	<input type="checkbox"/> Previously Approved Plan _____

REQUEST FOR APPROVAL OF (check all that apply):

<input type="checkbox"/> Site Plan	<input type="checkbox"/> Landscape plan
<input type="checkbox"/> Building Elevations (four)	<input type="checkbox"/> Fence
<input type="checkbox"/> Floor Plans	<input type="checkbox"/> Swimming Pool
<input type="checkbox"/> Exterior materials, finish & color schedule	<input type="checkbox"/> Other (please specify) _____

Stories: _____	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> Split Level
Garage: _____	<input type="checkbox"/> Side Entry	<input type="checkbox"/> Front Entry	<input type="checkbox"/> Rear Entry	<input type="checkbox"/> Swing Entry
Type of Lot: _____	<input type="checkbox"/> Corner	<input type="checkbox"/> Standard		
Are there existing adjacent houses? _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Right	<input type="checkbox"/> Left
If Yes, Under construction? _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Have these building elevations been used on nearby houses? _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Similar	
If Yes, Where? _____				

Building Size: _____ (Living Sq. Ft.) Building Height: _____ (Ft.)

Retaining Wall(s): ___ Yes ___ No Maximum Height: _____ Material: _____

It is the Builder's responsibility for conformance to the Master Drainage Plan.

MATERIAL AND COLOR SCHEDULE

EXTERIOR MATERIALS (List all manufacturers' and applicable materials being used):

Siding (Type _____) Brick EIFS Stone Stucco

Other (Specify) _____

Roof Material: _____ Trim Material: _____

Stoop and Steps Material: _____

Chimney Material: _____

Window Frame: _____

Garage Door(s): _____

EXTERIOR COLORS (List manufacturer and color. Provide link to actual sample of colors.):

Brick/EIFS/Stucco/Stone: _____

Siding: _____

Roof: _____

Trim: _____

Windows: _____

Shutters and/or Front Door: _____

Garage Door(s): _____

Chimney: _____

Gutter & Downspouts: _____

COMMENTS:

The Applicant acknowledges and agrees that the ACC and the Association assume no liability resulting from the approval or disapproval of any plans submitted by the Applicant. The ACC and the Association assume no liability and make no representations regarding the adequacy or quality of any submitted plans or whether such plans comply with any or all governmental requirements. This report does not relieve the Builder of his obligations under the Design Guidelines.

Applicant's Signature: _____

Submissions are to be made to: ACC@GloboLink.com
 PO Box 1532
 Keller TX 76244-1532
 Fax: 480-436-6469

Committee Use Only

YOUR REQUEST FOR FINAL RELEASE FROM THE ACC PROCESS HAS BEEN:

APPROVED **CONDITIONALLY APPROVED** **DISAPPROVED**

Comments or reasoning for disapproval:

Approval by ACC does not circumvent, modify or grant a variance from City, County, State or Federal building safety codes or ordinances.

Date

ACC Authorized Representative

NOTE: This report is made on the basis of aesthetic considerations only and the ACC does not bear any responsibility for ensuring the structural integrity or soundness of approved construction, nor for ensuring compliance with building codes and other governmental requirements. Compliance with approved plans should not be construed as representing or guaranteeing that any item identified above is built in a good and workman like manner, free from defects.